

UPPER RISSINGTON PARISH COUNCIL

A Job Vacancy has arisen for a Village Hall Caretaker

Applications are being sought for the post of Village Hall Caretaker to Upper Rissington Parish Council. This part-time post will put you at the heart of our great local community. Duties will include but not limited to

- Checking the Village Hall after the last booking of the day if it is outside of the Clerk's normal working hours to ensure that there is no damage to the building and the building is locked up and secure.
- Setting up the hall for Parish Council meetings.
- Other light duties required at the Village Hall under the instruction of the Clerk.

The hours of work will be variable predominately with evening and weekend requirements.

Salary: £10.00 per hour

To apply, please send your CV and a covering letter to clerk@upperrissington-pc.gov.uk or Parish Office, Upper Rissington, Village Hall, Wellington Road, Upper Rissington, GL54 2QW by **5pm on Monday 10th January 2022**

For further information or to have an informal discussion about the role please email clerk@upperrissington-pc.gov.uk or contact the Parish Clerk, Mrs. Vanessa Oliveri on 01451 810839