

Upper Rissington Parish Council

Notice of Parish Council Meeting

5th January 2022

I hereby give notice that a Parish Council Meeting will be held in Upper Rissington Village Hall, Wellington Road on Monday **10th January 2022, 7:00pm.**

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

All **Residents of the Parish** and **Press** are welcome to attend.

Vanessa Oliveri

Clerk to Upper Rissington Parish Council

AGENDA

001/22 To receive apologies for absence.

002/22 To receive declarations of interest and consider applications for dispensation.

003/22 **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders, this will not exceed 15 minutes in total and three minutes per person.*

004/22 To receive the County Councillor's Report

005/22 To receive the District Councillor's Report

006/22 To receive a report from the police.

007/22 **Minutes:** To approve and sign minutes of the Parish Council meeting held on 13th December 2021.

008/22 **Clerk's Report:** To review actions from previous meetings, and consider matters arising:

- a. Co-option vacancies for 4 Parish Councillors advertised – closing date to apply, 12 noon on 21.2.2022
- b. To receive an update on the Accounts Package Demonstrations
- c. To receive an update on the inspection and test of the lightning protection at the V/Hall
- d. 200 trees/whips and protective sleeves delivered 10.1.2022 – provided by GCC as arranged

009/22 **Planning:**

- a. To note new planning decisions issued by Cotswold District Council;
- b. To consider the council's response to the following planning applications:

Application Details
1. 21/04638/TPO Beech - Reduce by 3m all round, raise canopy to 2.5/3m. Cherry - Remove overhanging limbs to the garage 3 Lancaster Drive Upper Rissington Cheltenham Gloucestershire GL54 2QZ (cotswold.gov.uk)
2. 21/03415/FUL Addition of rooflights and alterations to inner courtyard roof area to existing former gatehouse building and alterations to design of approved extension (12/03811/REM) to provide additional Class E accommodation. 1 A P Ellis Road Upper Rissington Cheltenham Gloucestershire GL54 2QB (cotswold.gov.uk)
3. 21/04591/FUL Proposed porch (replace existing) 17 Bleriot Road Upper Rissington CHELTENHAM Gloucestershire GL54 2NN (cotswold.gov.uk)
4. 21/04759/TPO Fell Blue Cedar 16 Smith Barry Crescent Upper Rissington Cheltenham Gloucestershire GL54 2NG (cotswold.gov.uk)

- c. To consider any urgent planning applications received since publication of the agenda.

010/22 Finance:

- a. To record income received,
- b. To approve payments according to the payments list.

Payee	Date	Details	Total	Relevant/ minutes
ReformIT -office 365 support contract – DD	10-Jan	Support contract	£125.88	185/21
NEST pension – DD	10-Jan	Pension contribution	Personal	13/06/18-13
VALDA Energy – PAID BETWEEN MEETINGS	10-Jan	Gas/Elec V/Hall	£692.54	343/21
Mrs V Boshier – staff	10-Jan	January salary	Personal	198/21
Mrs V Oliveri – staff	10-Jan	January salary	Personal	169/21
Viking	10-Jan	Stationary & V/Hall supplies	£124.87	185/21
FF Services Ltd – Dyno Rod	10-Jan	Unblock drains at V/Hall	£156.00	

- c. To receive bank reconciliations up to date.

011/22 FY 2021/22 Budget Virement

- a. To discuss and agree the Virement of the FY21/22 budget as per attached sheet.
- b. To discuss and agree the deletion of Budget Heads – AT, MO, S1, VS from the FY21/22 and future budgets.
- c. To discuss and agree the re-allocation of ‘Chairman’s Allowance’ from Budget Head CA to Budget Head MI previously posted in April 21 under 195/21.

012/22 Budget 2022/23

- a. The PC to receive and approve the budget for 2022/23.
- b. The PC to approve the precept figure for 2022/23.

013/22 Village Hall:

- a. To receive an update on Village Hall bookings.
- b. To receive an update on the vacancy of a Village Hall Caretaker.

014/22 Recreation Inspection

The PC to receive the monthly recreation equipment inspection.

015/22 Christmas Tree event for 2022

The PC to consider a date for a Christmas Tree event for 2022 – proposal of Sunday 11th December 2022.

016/22 Public Open Space

- a. To receive any updates from Vistry – date to be arranged for PC to meet Vistry to progress snagging list and jobs required prior to handover.
- b. To receive an update on quotes for Public Open Space.

017/22 Financial Reserves and Investment Policy

- a. To receive and approve the Financial Reserves Policy and Investment Strategy.
- b. To review and agree earmarked reserves for 2022/23 in accordance with Financial Reserves Policy Annex A.
- c. To agree to release obsolete earmarked funds back to the general reserve as per Financial Reserves Policy Annex A.
- d. To agree to source a new investment savings bank option and transfer £80K funds from HSBC account to remain within FSCS limits.

018/22 Queen's Jubilee Celebrations

The PC to consider arranging a celebration in the village along with the Social Committee and other organisations in the village, to mark the Queen officially completing 70 years on 6th February 2022 – 4 days earmarked 2nd June – 5th June 2022.

019/22 Rescind Resolution 269/21

The PC to consider rescinding the resolution 269/21 – recording of PC meetings.

020/22 Covenant – 23, Hawker Square

The PC to consider and approve and sign a transfer of Deed of Covenant to a new owner of 23, Hawker Square.

021/22 Operation London Bridge

The PC to discuss and agree to have a 'Book of Condolence' at the Village Hall for residents to mark their respect upon a death of a Royal.

022/22 Correspondence:

- a. To discuss and agree next steps on correspondence received:
 - i. At GCC's meeting on the 22 December 2021, the County Council's Cabinet agreed a proposed 2022/23 budget of £519.6 million, an increase of almost £37million on 2021/22 levels, and to begin a four week public consultation. The consultation runs until midday on the 21 January.
 - ii. Residents of the village are enquiring on the progress of the allotments as we are approaching the growing season.
- b. To discuss and agree next steps on previous correspondence still awaiting resolution:
 - i. Vistry: When will the mowing of the meadow area take place? – Vistry to update.

Anyone can film, record, broadcast, take photographs, and use social media to report on the meeting when it is open to the public, so long as they conform to the Council's protocol, a copy of which can be obtained from the Clerk. Please be aware that you may be recorded.