

# Upper Rissington Parish Council

## Notice of Extraordinary Parish Council Meeting

I hereby give notice that a Parish Council Meeting will be held in Upper Rissington Village Hall, Wellington Road on **Friday 26<sup>th</sup> August 2016 at 7.30pm.**

**Members of the Council** are hereby summoned to attend for the business of considering and resolving upon the matters as set out below. **All Residents** of the Parish and **Press** are welcome to attend.



**Dawn Laird**  
Deputy Clerk to Upper Rissington Parish Council

22<sup>nd</sup> August 2016

### Agenda

1. **Appointment of temporary Chairman to preside over the meeting**
2. **Appointment of Chairman and to receive Declaration of Acceptance of Office**
3. **Appointment of Vice Chairman and to receive Declaration of Acceptance of Office**
4. **Apologies:** *To receive apologies for absence.*
5. **To Receive Declarations of Interest and Consider Applications for Dispensation**
6. **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda. In accordance with Standing Orders this will not exceed 15 minutes and three minutes per person.*
7. **New Village Hall:**
  - (i) *To resolve, in accordance with Standing Order 22a, to execute as deeds the documents in resolution 11(i) of 8<sup>th</sup> August 2016.*
  - (ii) *To authorize two councillors, in accordance with Standing Order 22b, to execute the deeds on behalf of Upper Rissington Parish Council and sign the Lease and Agreement to Lease in the form approved on 8<sup>th</sup> August 2016.*
  - (iii) *To authorize the Proper Officer, in accordance with Standing Order 22b, to witness the signatures of the two councillors signing the Lease and the Agreement to Lease.*
  - (iv) *To resolve that any third party operating/or assisting in operating the new Village Hall under the delegation at 11(iii) of 8<sup>th</sup> August 2016 shall comply with all instructions/decisions of the Parish Council.*
8. **Finance:**
  - (i) *To approve and authorize payment of £7,000 (seven thousand Pounds) to Kendall and Davies client account, in readiness for the transfer of funds to the Village Hall Management Trust upon completion and signing of the Lease and Agreement to Lease.*
  - (ii) *To authorize payment of £35 for the renewal of ICO data protection registration*
9. **Date of next meeting:** *To confirm the date of the next regular meeting*