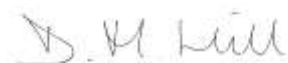


Upper Rissington Parish Council

Notice of Parish Council Meeting

I hereby give notice that a Parish Council Meeting will be held in Upper Rissington Village Hall, on **Monday 23rd May 2016 at 7.30pm.**

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below. **All Residents** of the Parish and **Press** are welcome to attend.



Debbie Hill
Clerk to Upper Rissington Parish Council

17th May 2016

Agenda

1. **To Elect the Chairman of Upper Rissington Parish Council**
2. **To receive the Chairman's Declaration of Acceptance of Office**
3. **To elect the Vice-Chairman of Upper Rissington Parish Council**
4. **Apologies for absence**
5. **To receive declarations of interest and consider applications for dispensation**
6. **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 15 minutes.*
7. **Minutes:** *To approve and authorise the Chair to sign the minutes of the Parish Council Meeting on Monday 9th May 2016.*
8. **Register of Members' Interests:** *Members to check and confirm their Register of Interests.*
9. **Appointment of any new committees**
10. **Review and adoption of Standing Orders**
11. **Review and adoption of Financial Regulations**
12. **Review and adoption of Code of Conduct**
13. **Review of arrangements with other local authorities**
14. **Review of representation on or work with other external bodies and arrangements for reporting back**
15. **Review of arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by other local authorities**

Upper Rissington Parish Council

16. To consider the council becoming eligible to exercise the general power of competence in the future
17. Review of inventory of land and assets including buildings and office equipment
18. Confirmation of arrangements for insurance cover in respect of all insured risks
19. Review of risk assessment
20. Review of the council's and staff subscriptions to other bodies
21. Review of grant policy
22. Review of the council's complaints procedure
23. Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998
24. Review of the council's policy for dealing with the press/media
25. Determine the time and place of ordinary meetings of the council up to and including the next annual meeting of the council