

Upper Rissington Parish Council

Notice of Parish Council Meeting

I hereby give notice that a Parish Council Meeting will be held in Upper Rissington Village Hall, on **Monday 22nd May 2017 at 7.30pm.**

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below. **All Residents** of the Parish and **Press** are welcome to attend.



Debbie Hill
Clerk to Upper Rissington Parish Council

16th May 2017

Agenda

1. **To Elect the Chairman of Upper Rissington Parish Council**
2. **To receive the Chairman's Declaration of Acceptance of Office**
3. **To elect the Vice-Chairman of Upper Rissington Parish Council**
4. **To receive the Vice-Chairman's Declaration of Acceptance of Office**
5. **Apologies for absence**
6. **To receive declarations of interest and consider applications for dispensation**
6. **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 15 minutes.*
7. **Minutes:** *To approve and authorise the Chair to sign the minutes of the Parish Council Meeting on Monday 3rd April and the Extraordinary Parish Council Meeting on Friday 28th April 2017.*
8. **Register of Members' Interests:** *Members to check and confirm their Register of Interests.*
9. **Appointment of any new committees**
10. **Review and adoption of Standing Orders:** *To be reviewed in December 2017*
11. **Review and adoption of Financial Regulations:** *To be reviewed in December 2017*
12. **Review and adoption of Code of Conduct**
13. **Review of arrangements with other local authorities**
14. **Review of representation on or work with other external bodies and arrangements for reporting back**

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15. **Review of arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by other local authorities**
16. **To consider the council becoming eligible to exercise the general power of competence in the future**
17. **Review of inventory of land and assets including buildings and office equipment**
18. **Confirmation of arrangements for insurance cover in respect of all insured risks**
19. **Review of risk assessment**
20. **Review of the council's and staff subscriptions to other bodies**
21. **Review of grant policy**
22. **Review of the council's complaints procedure**
23. **Review of the council's unreasonable complaints procedure**
24. **Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998**
25. **Review of the council's policy for dealing with the press/media**
26. **Review of the council's employment policies and procedures (expenses policy, sickness absence policy, grievance & disciplinary procedure, health & safety policy and equal opportunities policy)**
27. **Determine the time and place of ordinary meetings of the council up to and including the next annual meeting of the council**