

Upper Rissington Parish Council

Notice of Parish Council Meeting

4th August 2021

I hereby give notice that a Parish Council Meeting will be held in Upper Rissington Village Hall, Wellington Road on Monday 9th August 2021, 7:00pm.

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

All **Residents of the Parish** and **Press** are welcome to attend.

Vanessa Oliveri

Clerk to Upper Rissington Parish Council

AGENDA

1. To receive apologies for absence
2. To receive declarations of interest and consider applications for dispensation
3. **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders, this will not exceed 15 minutes in total and three minutes per person.*
4. To receive the County Councillor's Report
5. To receive the District Councillor's Report
6. **Minutes:** To approve and sign minutes of the Parish Council meeting held on 12th July 2021.
7. **Minutes:** To approve and sign the minutes of the Extra-ordinary Parish Council meeting held on 28th July 2021.
8. **Notes of a meeting:** To receive and the notes of a site meeting held with Vistry on 9th July 2021.
9. **Notes of a meeting:** To receive the notes of a site meeting held with Albion Water on 22nd July 2021.
10. **Clerk's Report:** To review actions from previous meetings and consider matters arising. Also, to remind Councillors to update their register of members interests if there have been any changes at all, and to include place of work, land/house ownership and spouse or partner details.
11. **Renumbering of minutes:** It has been brought to the attention of the Parish Council that a duplication of minute numbering occurred between 18th December 2019 and 15th January 2020 – minute numbers 216/19 through to 222/19. The Council to agree to resolve the problem and rather than change minute numbers would be to add a, b, c etc after the 15th January 2020 minutes.
12. **Planning:**
 - a. To note new planning decisions issued by Cotswold District Council;
 - b. To consider the council's response to the following planning applications:

Application no.	Details
21/02658/TPO	6, Siskin Road Work to trees with TPO for T1-T4 sycamore. Crown raise to a uniform height of 5m. Reduce lateral crown spread reduction of branches by 2m at lowest point, graduating to 0.5m by top of tree so height isn't drastically altered.
21/02657/TPO	6, Harris Gardens Works to trees with a TPO for 1. Prunus Avium – Wild Cherry – crown lowering, back to the previous pruning cuts. 2. Copper Beech – Reduce by 10% to keep the tree away from the house.
21/02751/TPO	21, Godfrey Place Works to trees with a TPO for sycamore in rear garden x 2 – Remove lower branches to lift the crown. thin density by 10%.

- c. To consider any urgent planning applications received since publication of the agenda.

13. Finance:

- a. To record income received,
- b. To approve payments according to the payments list.
- c. To receive the bank reconciliations to date.

14. Village Hall:

- a. To receive prices obtained for gas and electricity for the Village Hall (to be circulated closer to the meeting as prices will be more accurate).
- b. To receive an approve a contract for a Village Hall Caretaker on a casual basis.
- c. To approve an advert for a Village Hall Caretaker.

15. Trees:

- a. To receive an update on the process of the trees to be delivered and an update on expected requirements for the maintenance of the trees post planting to ensure their survival what costs would be involved.

16. Public Open Space:

- a. To receive an update on quotations to undertake works on POS. (to be circulated)
- b. To receive an update on the snagging list provided to Vistry.

17. CDC's Green Infrastructure Consultation:

CDC invite responses to their Green Infrastructure Consultation and asks for views on the Strategy and about how green spaces in the community could be made better. This covers a wide variety of open spaces and green features which include parks, playing fields, woodland, allotments and private gardens but can also include sustainable drainage features, urban planting, cycle tracks and Public Rights of Way.

18. GAPTC courses: The Council to discuss and decide attendance of courses for Councillors and Clerk.

- Build A Two-way Conversation with your Community 15.9.2021 2 pm – 4 pm
- Building a Council Communications Strategy 16.9.2021 or 29.9.2021 2 pm – 4 pm
- Being a Better Councillor Part 1 3.11.2021
- Being a Better Councillor Part 2 17.11.2021
- Finance for Councillors 8.9.2021 or 14.9.2021

19. Stall at Village Fete: The Council to discuss and agree to have a Parish Council stall at the Village fete.

20. Correspondence Received:

21. Date and Time of Next Meeting: Monday 13th September, 7:00pm.

REPORTING ON PUBLIC MEETINGS

Anyone can film, record, broadcast, take photographs, and use social media to report on the meeting when it is open to the public, so long as they conform to the Council's protocol, a copy of which can be obtained from the Clerk. Please be aware that you may be recorded.

Payments list for authorisation at the Parish Council meeting on 9th August 2021:

Payments highlighted in blue required authorisation prior to the Council meeting.

Payments highlighted in orange are new additions to the payments list for authorisation.

Payee	Date	Details	Total	Relevant minutes
Reformit – office 365 support contract - DD	30-July	Support contract	£125.88	185/21
Mrs V Boscher – staff	9-August	August Salary	Personal	185/21
Mrs V Oliveri – staff	9-August	August Salary	Personal	185/21
WODC	9-August	Grounds maintenance contract	£1055.83	185/21
WODC	9-August	Playground inspections	£20.16	185/21
Viking	9-August	Cleaning materials	£97.60	185/21
Viking	9-August	Office equipment/stationery	£136.20	185/21

Signed: Date: 9th August 2021

Cllr. Declan Torris, Chairman

Signed: Date: 9th August 2021

Cllr. Andy Cairns, Vice Chairman