

Upper Rissington Parish Council

Notice of Parish Council Meeting

I hereby give notice that an Extraordinary Parish Council Meeting will be held in Upper Rissington Village Hall, Wellington Road on **Friday 28th April 2017 at 7.30pm.**

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below. **All Residents** of the Parish and **Press** are welcome to attend.



Debbie Hill
Clerk to Upper Rissington Parish Council

24th April 2017

Agenda

1. **Apologies:** *To receive apologies for absence.*
2. **To Receive Declarations of Interest and Consider Applications for Dispensation**
3. **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 15 minutes and three minutes per person.*
4. **New Village Hall:**
 - (i) *To review and authorise two Councillors to sign the*
 - *Agreement to Lease;*
 - *Lease; and*
 - *Deed of Variation*
 - (ii) *To authorise the Proper Officer to instruct Kendall & Davies to transfer £7,000 to the Village Hall Trust on completion of the Lease.*
5. **Open Spaces:** *To review the draft Heads of Terms with Grainger plc regarding the Open Spaces owned by them and authorise the Proper Officer to progress with the Council's solicitor.*
6. **Payroll Services:** *To appoint PATA (UK) to provide payroll services to Upper Rissington Parish Council.*
7. **Date of the Next Meeting:** *To confirm the date of the next meeting.*