

Upper Rissington Parish Council

Notice of Parish Council Meeting

I hereby give notice that a Parish Council Meeting will be held in Upper Rissington Village Hall, Wellington Road on **Wednesday 14th June 2017 at 7.30pm.**

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below. **All Residents** of the Parish and **Press** are welcome to attend.



Debbie Hill
Clerk to Upper Rissington Parish Council

8th June 2017

Agenda

1. **Apologies:** *To receive apologies for absence.*
2. **To Receive Declarations of Interest and Consider Applications for Dispensation**
3. **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 15 minutes and three minutes per person.*
4. **Co-option:** *To discuss applications received and agree co-option of up to four volunteers to the Council. (If the Council receives more than four Expressions of Interest, voting will be by Ballot. Each Councillor will have a number of votes corresponding to the number of seats. Each Councillor will cast their votes. The casting of votes will be public. Candidates gaining a majority of votes will be co-opted. All ballot papers will be open for public inspection).*
5. **Declaration of Acceptance of Office:** *To accept the Declaration of Acceptance of Office from co-opted Members.*
6. **District / County Councillors' reports:** *To receive reports for information.*
7. **Minutes:** *To approve and authorise the Chairman to sign the minutes of the Annual Parish Council Meeting held on Monday 22nd May 2017 and the Extraordinary Parish Council Meeting held on Thursday 25th May 2017.*
8. **Outstanding Actions from Previous Meetings:** *Report on progress from previous meetings not covered under agenda items – for information only.*
9. **Planning:**
 - (i) *To review and consider new applications received, appeals and enforcements and agree the Council's response*
 - 17/01940/TPO – Cherrywood, 2 Avro Road, Upper Rissington – works to Norway Maple, Horse Chestnut, two Purple Plums, Crab Apple and Cotoneaster
 - 17/02015/FUL – 17 Cranwell Road, Upper Rissington – single storey rear extension

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- (ii) *To note applications with an expired deadline:*
 - 17/02140/TPO – 23 Godfrey Place, Upper Rissington – works to three Maples
- (iii) *To note decision notices received:*
 - 17/00940/TPO – 20 Bristol Road, Upper Rissington – works to Maple (T1) in front garden – APPLICATION PERMITTED
 - 17/01384/TPO – 11 Vickers Road, Upper Rissington – Cherry thin out crown by approx.. 20% and reduce spread of the crown – APPLICATION PERMITTED
 - 17/01605/TPO – Land at Upper Rissington – Works in submitted report – APPLICATION PERMITTED
 - 17/02177/ENQ – The Rissington School, Mitchell Way, Upper Rissington – Reposition the building forward by 7m – application 16/01996/FUL – NON-MATERIAL AMENDMENT PERMITTED

10. Review of Risk Assessment

11. Finance:

- (i) *To retrospectively authorise payments made prior to the meeting*
- (ii) *To consider and authorise payments due*
- (iii) *To consider and authorise vires from contingency*
- (iv) *To approve the bank reconciliations for April 2017*
- (v) *To note the repair works at the play park authorised by the Clerk under Emergency Powers*
- (vi) *To note the tree works authorised by the Clerk under Emergency Powers*
- (vii) *Update on PATA (UK) payroll processing*

12. Village Hall:

- (i) *To consider the request made by the Village Hall Management Trust to install an access gate in the existing picket fence to enable access to the field on the east side of the village hall*
- (ii) *To consider the request made by the Village Hall Management Trust to extend the picket fence in the same style along the west side of the land from its current termination point to approximately the current position of the dog bin at the entrance*
- (iii) *To note the sale of the vacuum cleaner and V-mop to the Village Hall Management Trust for the sum of £110*
- (iv) *To agree the number of front door and office door keys to be held by the Parish Council*

13. Correspondence: *To inform Councillors of correspondence received since the last meeting.*

14. Date of the Next Meeting: *To confirm the date of the next meeting.*

15. **To resolve to move in to a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order 19a**

16. **Minutes:** *To approve and authorise the Chair to sign the confidential minutes of the Extraordinary Parish Council Meeting on Thursday 25th May.*