

Upper Rissington Parish Council

Notice of Parish Council Meeting

I hereby give notice that a Parish Council Meeting will be held in Upper Rissington Village Hall, Wellington Road on **13th September 2017 at 7.30pm.**

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below. **All Residents** of the Parish and **Press** are welcome to attend.

Dawn Laird

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Acting Clerk to Upper Rissington Parish Council

7th September 2017

Agenda

1. **Apologies:** *To receive apologies for absence.*
2. **To Receive Declarations of Interest and Consider Applications for Dispensation**
3. **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders this will not exceed 15 minutes and three minutes per person.*
4. **Minutes:** *To approve and authorize the Chairman to sign the Minutes of the Parish Council Meeting held on 9th August 2017.*
5. **Outstanding Actions from Previous Meetings:** *Report on progress from previous meetings not covered under agenda items – for information only.*
6. **County Councillor's Report:** *To receive reports for information.*
7. **District Councillor's Report:** *To receive reports for information.*
8. **Planning:**
 - (i) *To review and consider new applications received, appeals and enforcements and agree the Council's response*
 - 17/03469/TPO – works to trees with a TPO for T.1 – Horse Chestnut – reduce/pollard tree on front drive to below telephone cables. Tree will be managed in the future be re-pollarding on a regular cycle at 6 Avro Road, Upper Rissington, GL54 2NU.
 - 17/03193/COMPLY – compliance with conditions 5 (contamination), 9 (trees) and 10 (render panel) – Conversion and change of use of existing airfield control tower into single dwelling – Control Tower at Rissington Airfield, Upper Rissington.
 - (ii) *To note applications with an expired deadline:*
 - 17/03098/FUL - Two storey extension and garage conversion – 10 Wright Road, Upper Rissington, GL54 2NP.
 - (iii) *To note decision notices received:*
 - 17/02579/TPO - work to trees at 10 De Havilland Road, GL54 2NZ – APPLICATION PERMITTED
 - 15/05039/FUL – Erection of 24 dwellings, car parking and associated landscaping – Land Off Delphin Way, Upper Rissington – APPLICATION WITHDRAWN

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- 17/03204/TPO – Lime(T1) - Reduce bough over the driveway as the tree is unbalanced and crown raise to 4.5 metres as causing excessive shading. Lime(T2) – Crown raise to 4.5 metres as causing excessive shading. Sycamore (T3) – Remove 2 lower boughs Beech (T4-T5) – Remove 1 large bough from each Beech tree and crown raise to 4.5 metres as causing excessive shading – Limetrees, 2 Blenheim Close, GL542QX – APPLICATION PERMITTED

- 9. Grant Application:** *To consider and approve application received for grant funding (omitted from July Agenda).*
- 10. Annual Return:**
- (i) *To note completion of the internal audit and agree any actions.*
 - (ii) *To consider and approve Financial Statements for the financial year 2016/17.*
 - (iii) *To consider and approve Section 1 Accounting Statements of the 2016/17 Annual Return.*
 - (iv) *To consider and approve Section 2 Accounting Statements of the 2016/17 annual Return.*
- 11. Title Number GR188628 (Grainger Land):**
- (i) *To receive the report following the survey of trees contained within title number GR188628 and agree any actions.*
 - (ii) *To receive advice from Kendal & Davies regarding the transfer.*
 - (iii) *To agree to purchase the land contained within title number GR188628 from Grainger PLC.*
 - (iv) *To resolve, in accordance with Standing Order 22a, to execute the transfer of registered title GR188628 as a deed.*
 - (v) *To authorize two councilors, in accordance with Standing Order 22b, to sign 12(iv) on behalf of Rissington Parish Council.*
 - (vi) *To authorize the Proper Officer, in accordance with Standing Order 22b, to witness the signatures of the two councillors signing 12(iv).*
 - (vii) *To authorize the transfer of £1000 to Kendall & Davies client account in readiness for payment of Grainger solicitor fees.*
- 12. Parish Council Insurance:** *To consider quotes received for renewal of insurance policy starting 1st October 2017 and agree acceptance of one quote.*
- 13. Freedom of Information Publication Scheme:** *To review and adopt the updated Freedom of Information publication scheme.*
- 14. Clerk Vacancy:**
- (i) *To agree the date(s) for interview of applicants.*
 - (ii) *To agree the interview panel.*
- 15. Neighborhood Development Plan:** *To receive a report from Cllr Peek and consider and approve payment requests.*
- 16. Village Hall:**
- (i) *To consider and agree the request from the Village Hall Trust to gift tables and chairs to them.*
 - (ii) *To consider the request regarding storage of salt and alterations to the bin area and agree any actions necessary.*
 - (iii) *Lightning Protection System Test - To discuss and authorize a second inspection.*
- 17. Play Park Monthly Inspection Sheets:** *To receive the monthly inspection sheets for the Play Park and agree any actions necessary.*
- 18. Concrete Table Tennis Table:** *To authorize the expenditure to install rubber matting at each end of the table.*
- 19. Siskin Road Tree:** *To receive quotes and agree expenditure to remove the tree bordering the property of 2 Siskin Road.*

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20. **Youth Club:** *To note the closure of the Youth Club Group and agree any actions necessary.*
21. **A361 Weight Restriction Consultation:** *To agree a response to the proposed weight restriction on Burford High Street (A361) Consultation.*
22. **Finance:**
 - (i) *To consider and authorize payments due.*
 - (ii) *To consider and authorize vires for payments in 22(i).*
 - (iii) *To review and approve Bank Reconciliations.*
 - (iv) *To note income received.*
23. **Correspondence:** *To inform Councillors of correspondence received since the last meeting.*
24. **Date of the Next Meeting:** *To confirm the date of the next meeting.*