

Upper Rissington Parish Council

Village Hall, Wellington Road, Upper Rissington, Gloucestershire, GL54 2QW
Telephone: 01451 810839 - Email: clerk@upperrissington-pc.gov.uk

Notice of Annual Meeting of Upper Rissington Parish Council

The next meeting will be held on

**Monday 22nd May 2017
7.30pm at Upper Rissington Village Hall**

Items for discussion include:

- To Elect the Chairman of Upper Rissington Parish Council
- To elect the Vice-Chairman of Upper Rissington Parish Council
- Appointment of any new committees
- Review and adoption of Code of Conduct
- Review of arrangements with other local authorities
- Review of representation on or work with other external bodies and arrangements for reporting back
- Review of arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by other local authorities
- To consider the council becoming eligible to exercise the general power of competence in the future
- Confirmation of arrangements for insurance cover in respect of all insured risks
- Review of risk assessment
- Review of the council's and staff subscriptions to other bodies
- Review of grant policy
- Review of the council's complaints procedure
- Review of the council's unreasonable complaints procedure
- Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998
- Review of the council's policy for dealing with the press/media
- Determine the time and place of ordinary meetings of the council up to and including the next annual meeting of the council

Members of the public and press are welcome to attend.

The full agenda will be published on the website.



Debbie Hill
Clerk to Upper Rissington Parish Council

16th May 2017